Yearly Status Report - 2018-2019

Part A	
Data of the Institution	
1. Name of the Institution	**VIDYA PRATISHTHAN'S INSTITUTE OF INFORMATION TECHNOLOGY, BARAMATI**
Name of the head of the Institution	**Sateeshchandra Prabhakar Joshi**
Designation	**Director(in-charge)**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**02112-239555**
Mobile no.	**9420480935**
Registered Email	**director@viitindia.org**
Alternate Email	**info@viitindia.org**
Address	**Vidyanagari, Bhigwan Road**
City/Town	**Baramati**
State/UT	**Maharashtra**
Pincode	**413133**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Rural**
Financial Status	**private**
Name of the IQAC co-ordinator/Director	**Mr. Sagar Gajanan Nimbalkar**
Phone no/Alternate Phone no.	**02112239553**
Mobile no.	**9011453863**
Registered Email	**iqac@viitindia.org**
Alternate Email	**sagar.nimbalkar@viitindia.org**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://www.viitindia.org/IQAC/AQAR2017-18.pdf

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	https://viitindia.org/site/?page_id=6315

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**A**	**3.01**	**2015**	**03-Mar-2015**	**03-Mar-2020**

6. Date of Establishment of IQAC	**17-Aug-2013**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries

Meeting of IQAC	01-Dec-2018 1	15
Boot camp for startup Yatra	24-Oct-2018 2	200
View File		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	NA	Nil	2019 0	0
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	**2**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Regular meetings of IQAC cell and timely submission of AQAR to NAAC Feedback from all stakeholders collected, analysed and used for improvement. Academic Administrative Audit conducted and followed up for actions Reviewed and modified continuous evaluation parameters for both the programs. Focused attention for enhancement of employability skills.

View File

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes

To cultivate entrepreneurial skills among students	Start-up Boot Camp was organized. 203 ideas pitched. 32 participants were shortlisted for finale and three of them bagged top three cash prizes for the event (state level event)
To organize industry visits.	Two industrial visits are organized
Encouraging students to work on real life business environment through part time assignments.	Efforts were made to provide such employment opportunities
Efforts for providing skill sets needed by industry specifically for IT students	Such training programs were conducted during the year.
[View File](#)	

14. Whether AQAR was placed before statutory body ?	**Yes**

Name of Statutory Body	Meeting Date
College Development Committee	18-Dec-2019

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	**No**

16. Whether institutional data submitted to AISHE:	**Yes**

Year of Submission	**2019**

Date of Submission	**13-Feb-2019**

17. Does the Institution have Management Information System ?	**Yes**

If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	Institute has inhouse developed information system. This system facilitates, a. Biometric attendance system for staff. b. Student Admission System to facilitate requirement s of concerned statutory bodies such as AICTE, DTE and Governmental departments associated with freeships and scholarships. c. Library has inhouse management system for issue and tracking of book issued. All the books are barcoded and kept in ideal conditions. Even the equipments and desks etc. are also barcoded for stock purposes. d. Books of accounts are maintained on ERP tally 9. e. Institutional website is regularly

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Institute generally conducts staff meeting on regular basis. Such meeting to allocate subjects to teaching faculty is conducted prior to commencement of every academic year. In such meeting when individual teaching staff is allocated subjects for ensuing semester, he or she is asked to prepare teaching plan and elaborate on tools and techniques to deliver the respective subjects. Every teaching faculty is supposed to maintain academic file in a predefined format. (Annexure 1) The students are encouraged for self learning. Various andragogies include – case study, anecdotes, chalk-talk method, scenario building, webinars, industrial visits, academic interventions, employability skills enhancement, importance of time management etc. Students normally are drawn from rural, semi-urban background. They seldom have phobia for interpersonal skills and communication. Efforts are made to familiarize them with current industry expectations and grooming them to be able to match such expectations. This ensures that every student gets personalized attention and individually mentored. The affiliating university has provided syllabus which ensures sound theoretical framework. However it is left to teaching faculties to share their industrial/ business world experience. Teaching faculties share latest events and news with students. It is also imperative that student get these updates. To allow students to know the updates. LCD TV is made available to them to view business news on regular basis. Students are shown movies through movie club activity. They are advised to prepare write-up of the films viewed along with their learning. Students learn through industrial visits conducted so that they remain familiar to industrial establishments.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
No Data Entered/Not Applicable !!!					

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
MCA	Management	15/06/2018
MBA	Management	16/07/2018
View File		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

		Certificate	Diploma Course

Number of Students	178	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		
No file uploaded.		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
MCA	Management	29
MBA	Management	59
View File		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
Institute has a practice of collecting feedback from all the concerned stakeholders. More specifically the most important stakeholder is student. Feedback is collected from the students on the last day of examination. The same is analyzed and findings are used to update or modify irregularities if any. Feedback is grouped as per the following stakeholders, a. Students b. Teachers c. Employers d. Alumni e. Parents f. Society The feedback is collected through digital options such as Google form and the responses to such forms are carefully analysed and findings are utilised to take appropriate reformative and / or corrective actions to avoid any discrepancies occurring during the delivery of the academic sessions, cultural activities, seminars, conferences, industrial visits, training sessions etc. Standard Operating Procedures (SOPs) are developed to enable all concerned to strictly follow and bring about desired outcomes. (Flow Diagram of feedback mechanism)

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MBA	Management	60	60	60
MCA	Management	60	25	25
View File				

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	0	207	0	8	8

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
8	8	9	9	1	9

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Institute has an informal mentoring mechanism which includes both teaching and non-teaching staff members. This mechanism primarily focuses on students staying in hostels of the campus. Even other students are also counselled by these persons. Such counselling helps students overcome problems such as home sickness, stress and other related issues. Institute assigns summer internship project guides for providing active support to students to complete their individual projects. These guides also act as mentors cum counsellors to their respective SIP students. This arrangement facilitates the students with consultation, advice and constructive feedback to modify and or improve their respective academic activities as well as their personal, emotional as well as ethical issues. Mentoring is such an activity which can happen irrespective of age, caste, gender or social/economic background. Therefore even within the framework of institutional setup, mentoring naturally happens and strengthens ethical and academic values. A continuous review and follow up is the key element of any mentoring system. Institute ensures close follow up and review which results into overall improvement in academic and administrative performance of the staff as well as the students.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
207	8	1:26

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
15	8	7	0	3

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			
No file uploaded.			

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
MBA	MBA	II, IV Sem.	01/01/2019	15/05/2019
MBA	MBA	I III Sem.	02/07/2018	08/12/2018
MCA	MCA	II, IV, VI Sem.	01/01/2019	15/05/2019
MCA	MCA	I,III, V Sem.	02/07/2018	08/12/2018
[View File](#)				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Institute concentrates on overall improvement of students for both programs. It involves efforts on the part of individual faculty members in installing confidence and necessary skill sets associated with respective subjects. It is to be however noted that depending upon the kind of student base institute receives as a part of central admission process. Hence it become absolutely essential to calibrate the kind of inputs planned and designed to suit the certain set of students who generally find it difficult to keep pace with the knowledge run. Indicative list of continuous evaluation parameters is as follows: • Assignments • Presentation • Oral examination • Unit test / mock online test • Open book test • Preliminary exam. • Scrap book • Role play • Poster presentation • Group discussion • Lab exercise • Case study etc. Students need to be carved with additional skill sets useful to perform corporate jobs. In an effort to supplement the core knowledge of the students with handy skills such as green belt six sigma, python, machine learning and advanced web technologies. This ensures smooth journey of the students from campus to corporate.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

For every academic year, academic calendar is prepared and communicated to all stakeholders through institute's website after approval of concerned authorities (College Development Committee). Academic calendar constitutes academic activities, social and corporate events (seminars, workshops, blood donation, eye camp etc.), examinations and other necessary activities for the smooth running of both the academic programs. Institute tries to incorporate all possible activities that hone the students with qualities required for coordinating and organizing such events. It is an effort to make students aware that any event needs meticulous planning and effective arrangement of resources for the success. Students whole heartedly participate and enjoy such freedom. They learn life skills and are made better and responsible citizens. They acquire certain elementary knowledge about mutual respect, smart etiquettes and professional attitude.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://viitindia.org/IQAC/MCA-MBA_PO-CO-Result%20Analysis%20Summary%202018-19.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
MBA	MBA	Management	52	46	88.46
MCA	MCA	Management	30	26	87
View File					

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://www.viitindia.org/IQAC/Result%20of%20Student%20Satisfaction%20Survey_2018-19.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	730	BCUD, Savitribai Phule Pune University, Pune	4.24	0.87
View File				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Digitization Entrepreneurship (E-ITBM 2019)	MBA MCA	12/02/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International

No Data Entered/Not Applicable !!!

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Management (Human Resource Management)	1

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
MCA	0
MBA	0
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	0	1	0	1
Presented papers	0	1	0	0
View File				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities

Nil	NA	0	0
No file uploaded.			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Nil	NA	NA	0
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
-	-	-	0	0
No file uploaded.				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Bulls Eye Knowledge System Pvt. Ltd	21/10/2018	Online training and testing for competitive tests	207
View File			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development

0	0

4.1.2 – Details of augmentation in infrastructure facilities during the year	

Facilities	Existing or Newly Added
Campus Area	**Existing**
Class rooms	**Existing**
Laboratories	**Existing**
Seminar Halls	**Existing**
Classrooms with LCD facilities	**Existing**
Seminar halls with ICT facilities	**Existing**
Video Centre	**Existing**
Value of the equipment purchased during the year (rs. in lakhs)	**Existing**
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	**Newly Added**
View File	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}			

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
Library Management System	**Partially**	**-**	**2010**

4.2.2 – Library Services						

Library Service Type	Existing		Newly Added		Total	
Reference Books	**14576**	**5784**	**350**	**107**	**14926**	**5891**
CD & Video	**1249**	**0**	**34**	**0**	**1283**	**0**
Others(specify)	**0**	**0**	**8**	**0**	**8**	**0**
View File						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)								

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/	Others

								GBPS)	
Existin g	360	5	30	5	0	11	0	32	44
Added	0	0	0	0	0	0	0	0	0
Total	360	5	30	5	0	11	0	32	44

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

32 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Conference room equipped with video camera, editing and compiling video sessions c	https://viitindia.org/site/?page_id=6517

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
2.5	1.92	4	3.88

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Institute has state of the art infrastructure which includes well designed building, adequate number of class rooms and tutorial rooms for academic purposes, boys and girls common rooms, toilets, administrative areas to provide support facilities. Institute also has well stacked library, computer labs to provide adequate hands-on experience for all the students. Institute shares certain common amenities such as sports complex, gymnasium, canteen, mess, boys' and girls' hostels within the educational complex of the parent body namely Vidya Pratishthan MIDC, Bhigwan road Baramati. All these facilities are maintained properly. The support staff of the institute as well as contractual staff appointed by parent body takes regular and utmost care of the respective maintenance activities.

https://viitindia.org/NAAC/CRITERIA%20IV/4.4.2.pdf

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	-	0	0
Financial Support from Other Sources			
a) National	-	0	0
b)International	-	0	0
No file uploaded.			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
No Data Entered/Not Applicable !!!			
No file uploaded.			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
No Data Entered/Not Applicable !!!					
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
75	75	46	69	57	6
View File					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2019	0	0	0	0	0
2018	0	0	0	0	0
No file uploaded.					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
No Data Entered/Not Applicable !!!	
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants

Nil	NA	0

No file uploaded.

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						

No file uploaded.

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Institute formulates student council immediately after commencement of academic sessions for both the programs viz. MBA and MCA. Adequate representation is given to the student which includes cross section of students which has representation on the basis of academic excellence, gender, caste etc. These students are made part of various committees framed to carry out designated activities eg. Cultural, seminar, guest lectures, sports, industry tour, entrepreneurship development, placement, anti-ragging, women grievance redressal cell etc.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Institute has registered alumni association since 16/09/2012. For further details please refer following links,
https://viitindia.org/NAAC/CRITERIA20V/5.4.3-I.pdf
https://viitindia.org/site/?page_id3520

5.4.2 – No. of enrolled Alumni:

229

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

01 Meeting of Alumni association was held on 04/08/2018 at VIIT, Baramati. The following agenda was discussed and passed unanimously in healthy environment in the interest of students and academic fraternity. Agenda 1. Read the minutes of the previous meeting 2. Planning of alumni mega event 3. Replacement and inclusion of office bearers 4. Rotation of joint secretary post 5. Appointing joint treasurer 6. Distribution of scholarship 7. Any other business with the permission of honorable chairman of the meeting

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Institute focuses on two major initiatives this year. 1. Entrepreneurship Development 2. Corporate Relations and Placements Entrepreneurship Development

activity is a continuous process however it gathered momentum in October 2018 through on campus program of Start-up Boot Camp organized in association with Govt. of Maharashtra, Innovation centre and Start-up Initiative started by Govt. of India. The persons participating (203) were invited to pitch their business ideas. From among those 31 ideas were shortlisted for finale at Nagpur. From those who appeared for finale top 3 slots won cash prize and those three were from the participants who pitched their ideas at our boot camp. This activity therefore spread the message of ideation and now has been spread as unique initiative. Institute also has understanding and collaboration with BYST (Bharat Yuva Shakti Trust). This initiative provides support to all those in the vicinity of Baramati to receive incubation and mentoring from BYST. Corporate Relations Cell was formulated to create rapport with Industries to enhance opportunities for students to bag Summer Internship Projects as well as Final Placements. This cell also creates opportunities for Industrial Visits to be organised for the benefit of students. The cell targets to visit many industrial establishments in the vicinity as well as neighbouring districts such as Satara, Kolhapur and Ahmendnagar etc. This Corporate Relations Cell however is infant stage. It plans to target about 50 Industries in ensuing academic year 2019-20. This cell also planned a survey of Industrial units based at MIDC Baramati. IT was successfully done and findings of the survey are useful for Placement cell to provide employment opportunities for students aspiring to work full or part time to hone the employability and job related skills.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	The syllabi is designed and approved by affiliating university. Hence each of the faculty member may or may not get direct assignment for modification, revision or design of such syllabus for each course. Hence the teaching faculty plans his/her delivery schedule to effectively complete the contents of the course. They also have rapport with respective Board of Studies Chairmen of affiliating University. They provide suggestions and/or inputs for design of syllabus and its contents. These suggestions are incorporated and hence the role of teaching staff remains incidental and purely suggestive in nature.
Teaching and Learning	It is one of the most important elements of any academic institutions. It expects valuable inputs given by teaching staff. It also involves experiential and experimental approach by the teaching Faculty especially for delivery and imparting of knowledge and skill elements. It is an effort to harness the employability skill-sets as

	well as soft skills necessary to make students professionals to be able to face the challenges thrown by changing business models as well as strategies. The teaching learning process tries to incorporate innovative practices in setting the parameters for continuous evaluation. It varies from course to course.
Examination and Evaluation	The affiliating University conducts semester wise exams for awarding Post Graduate Degree for both the programmes. These exams follow a pattern of 50:20:30 Marks (External/Online/Internals) for MBA and for MCA it observes as 70:30 Marks (External/Internals). The examination papers are set at the affiliating University level for external exams. As for Online exams the papers are set by affiliating University. However, for internals, the Institute conducts examinations in the continuous Evaluation pattern. This pattern includes assignments, Mock Online Tests, Open book Test, presentations, Unit Tests, Preliminary examinations, practical assignments in real life business organizations, Self-learning, Live Projects etc.
Research and Development	The Institute has Ph.D. Research Centre affiliating to Savitribai Phule Pune University. The Institute teaching Faculties involving funded projects assigned by affiliating University. These projects are on varied subjects. The faculties are actively engrossed and involved in respective research work. They gain lot of exposure to real business life situations. Their subjects involve Social, Cultural, Ethical and Technical elements. The finding of such research setting tone for further research in the respective domain. Certain findings prove to be path finder's for policy making bodies while framing Standard Operating Procedures for matters of Social and Business relevance.
Library, ICT and Physical Infrastructure / Instrumentation	The Institute has state of art physical Infrastructure. It also has well staked library which provides able support for self learning. The Institute has computer labs those provide hands-on experience for beginners as well as experts too. The students get important exposure for problem solving as well as

	building up possibility thinking ability. These skills are of paramount importance in the corporate world. Institute has well equipped auditorium. Students get vital opportunities to make use of these facilities to cultivate public speaking abilities. Such infrastructure and Laboratories are first of its kind in semi-urban city like Baramati.
Human Resource Management	Important Human Resource of any educational institute must be its teaching staff. The Institute has learned and Industrially equipped teaching staff who has variety of experience in almost all business domains. Faculties are drawn from varied fields such as HR, FIN, MKT, IB, OSCM, MIS, IT etc. These staff is well supported by non-teaching staff who provide student support especially to outstation students who normally have stay in hostels within the campus.
Industry Interaction / Collaboration	Institute pays huge attention to Industry Interaction. As a result, students get Summer Internship as well as Major and Minor Projects for MBA and MCA Programmes. This Exercise also results in students getting employment opportunities. Corporate Relations Cell is formulated recently to enhance the Industry-base. It will ensure more Industrial Visits to make students aware of various types of Industries and the processes involved to convert raw material into finished good/services. Institute has set-up collaborations through Memorandum of Understanding (MoU) with organizations who facilities employability skills for both programmes. This enables them adjust to challenging business environment of the corporate world.
Admission of Students	The process of admissions for both the programmes is primarily dependent on Central Entrance Test conducted by DTE, Maharashtra. As per the guidelines provided, admission process is carried out on Merit basis. CET Cell allocates eligible students as per the seat matrix (Reservation Policy). Students are advised to seek admissions to be respective institutions accordingly.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details

Planning and Development	In order to implement e- governance initiative, institute encourages teaching faculties to effectively plan their teaching sessions and communicate the same to students. They also try and incorporate e-learning elements through webinars, online learning through courses such as MOOC, Udemy, NPTEL etc. Institute prepares academic Calendar and upload the same to its website.
Administration	Major students support is provided through effective administration. Students are provided with necessary documentation to seek admission for Hostels. The administration also supports students for collection and deposit of fees. They are reminded on social network about examination fees and filling-up of Forms related to exams as well as various types of Free-ships and Scholarships. Able support is also made available for arrangements related to workshops/seminars , Industrial Visits etc.
Finance and Accounts	Major students support related to Finance Accounts is also provided through effective administration. Students are provided with necessary documentation collection of fees to appropriately seek admissions for Hostels, especially girl students. The administration also supports students for collection and deposit of fees, through preparation of challans to be deposited with concerned bankers. They are reminded on social network about examination fees and filling-up of Forms related to exams as well as various types of Free-ships and Scholarships.
Student Admission and Support	The process of admissions for both the programmes is primarily dependent on Central Entrance Test (CET) conducted by DTE, Maharashtra. As per the guidelines provided, admission process is carried out on Merit basis. There are 3 to 4 rounds of admission process students require Internet based support for opting, uploading their original Documents after document verification and reporting to the Institutes to finally get admitted. Government of Maharashtra had introduced MAHADBT portal for various Governmental Scholarships allotted to reserve category students. The Institute help such student to apply and get

	Scholarship. Students are advised to seek admissions to be respective institutions accordingly.
Examination	The examination papers are set at the affiliating University level for external exams. As for Online exams the papers are set by affiliating University. However, for internals, the Institute conducts examinations in the continuous Evaluation pattern. An attempt to minimise paper work through Mock Online Tests to provide students first-hand experience to appear for regular online tests conducted as a part of final Examination for MBA Programme.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	-	-	-	0
2018	-	-	-	0
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	Stress Management- How to De-stress?	Stress Management- How to De-stress?	21/06/2019	21/06/2019	8	14
			View File			

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Dr. Sharad Joshi Management Research Symposium -	1	21/12/2018	21/12/2018	1

Design of experiments for research in management				

View File

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	1	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Provident fund, gratuity, group insurance, staff quarters	Provident fund, gratuity, group insurance, staff quarters	Sports equipments,cafeteria, gymnasium, hostels, play grounds

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Institute conducts internal as well as statutory audit of the books of accounts maintained on regular basis. Institute has full time accountant to look after the day to day recording of transactions which include receipt of all types of fees (tuition fees, exam fees, hostel fees etc), scholarships for students from Govt. of Maharashtra (for students from reservation categories such as SC, ST, OBC, SEBC, EWS, NT, SBC etc.) On the payment side institute incurs expenses for salary of staff, seminar, conferences, industrial visits etc. The auditors furnish their report to the parent body. The recommendations and suggestions of the auditors are adequately noted and necessary actions are accordingly initiated. The findings of the auditors are discussed in the parent body meeting regularly. Similarly quarterly income and expenses are presented in front of the executive committee and expenses are incurred only after approval for such expenditure.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
-	0	-
No file uploaded.		

6.4.3 – Total corpus fund generated

1000000

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	NA	Yes	Internal AAA committee
Administrative	No	NA	Yes	Internal AAA committee

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)
Nil

6.5.3 – Development programmes for support staff (at least three)
Nil

6.5.4 – Post Accreditation initiative(s) (mention at least three)
a. IQAC and its regular functioning b. Modification and restructure of continuous evaluation parameters for effective academic performance c. Encouragement for research publications, entrepreneurship development and Placements.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Meeting of IQAC	01/12/2018	01/12/2018	01/12/2018	12
2019	Meeting of IQAC	16/05/2019	16/05/2019	16/05/2019	11
2019	Academic and Administrative Audit	31/10/2019	31/10/2019	31/10/2019	9
View File					

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
No Data Entered/Not Applicable !!!				

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Percentage of power requirement of the College met by the renewable energy sources Solar Energy plant is installed and commissioned. It generates enough power for operational activities of the institute. It saves about 60 of its electricity bill per annum.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	0

Provision for lift	Yes	0
Ramp/Rails	Yes	0
Braille Software/facilities	No	0
Rest Rooms	Yes	0
Scribes for examination	Yes	0
Special skill development for differently abled students	No	0
Any other similar facility	Yes	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
No Data Entered/Not Applicable !!!							
No file uploaded.							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of conduct	16/07/2018	Please refer link https://viitindia.org/NAAC/codeofconduct.pdf

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
International Yoga Day Celebration	21/06/2019	21/06/2019	20
View File			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Recycling of water for plants and shrubs Use of Solar Energy for savings in electricity consumption for the institute Green campus Clean campus Adequate sunlight and ventilation for class rooms

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. Start-up Boot Camp 2018 2. MoU signed with Bulls Eye (Aptitude Test Training) and Vajrasoft (Registering patents and copyrights and awareness about intellectual property rights. Please refer the link for further details, https://viitindia.org/site/?page_id6234

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link
https://viitindia.org/site/?page_id=6234

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The Institute is committed to overall development of Rural Youth. The admission intake primarily is drawn from varied social, cultural, economic background and geographic locations which are rural or semi-urban. The youth comes from small towns such as Akluj, Bhigwan, Indapur, Phaltan, Satara, Karad etc. Hence it is inevitable to concentrate on their communication basics and conceptual understanding. Therefore it becomes all the more necessary that teaching faculty needs to equip themselves with unique skills to make students understand the complexities of challenging demands of business world. As such, Institute engages students rigorously to hone the skills through various teaching andragogies. The tools used are carefully selected. Teaching faculties make students go through the business processes through real life situations simulated in the class room, case studies, scrap book, mock online tests, scenario building etc.

Provide the weblink of the institution
https://viitindia.org/NAAC/CRITERIA%20VII/7.3.1.pdf

8.Future Plans of Actions for Next Academic Year

The Institute needs to cope up with changing business models as well as environment. An effort is made to anticipate and put in place the probable jig-saw puzzle thrown open by dynamic changes sweeping across global economy. Therefore following stepwise programme is planned to be executed in near future (in about five years): 1. Digital content development for 'e-learning'. 2. Focus on Models emerging for 'Distance Learning'. 3. Technological focus training through Certifying Bodies such as C-DAC, Six Sigma etc. 4. More attention on Vocational Training resulting in 'Business Skill Development'. 5. Increased interactions with 'Industrial Organizations' and 'Entrepreneurial Ventures'. 6. To become the 'Centre of Excellence' in semi-urban hub of Maharashtra.